

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF MISSISSIPPI**

**NOTICE AND ACKNOWLEDGMENT
FOR SERVICE BY MAIL**

v.

CASE NUMBER:

NOTICE

To:

(Name and Address of
Person to be Served)

The enclosed Summons and Complaint are served pursuant to Rule 4(c)(2)(C)(ii) of the FEDERAL RULES OF CIVIL PROCEDURE. You must complete the acknowledgment part of this form and return one copy of the completed form to the sender, **to be received by the sender within twenty days of the date of mailing appearing below.**

You must sign and date the acknowledgment. If you are served on behalf of a corporation, unincorporated association (including a partnership), or other entity, you must enter under your signature your relationship to the entity served. If you are served on behalf of another person and you are authorized to receive process, you must enter your authority under your signature.

If you do not complete and return the form to the sender with the twenty days allowed, you (or the party on whose behalf you are being served) may be required to pay any expenses incurred in serving the Summons and Complaint in any other manner permitted by law.

THIS FORM IS NOT AN ANSWER TO THE COMPLAINT. You must answer the Complaint within the period of time appearing in the Summons. If you fail to do so, judgment by default may be taken against you for the relief demanded in the Complaint.

I declare under penalty of perjury that this Notice and Acknowledgment of Receipt of Summons and Complaint will have been mailed on

Date

Signature of Sender

ACKNOWLEDGMENT OF RECEIPT OF SUMMONS AND COMPLAINT

I declare under penalty of perjury that I received a copy of the Summons and the Complaint in this civil action on _____
Date

at _____
Address

Date of Signature

Signature

Typed or Printed Name

Relationship to Entity Served or Authority to Receive Service of Process

Current Address